



On site Safety Measures

Dear Parent or Guardian,

As you know, we have been following government guidance to ensure we can safely and appropriately open to more pupils. As a result of increased activity on school grounds I want to highlight the on-site safety measures we have put in place to adhere to government guidance. To ensure the safety of pupils, parents and staff I ask you all to ensure you are following these measures.

- Parental queries should be made through calls to the office or email to office@williambarcroft.ne-lincs.sch.uk. Please do not visit the office in person.
- Only one person should come to school to drop off or collect children. They should arrive at the designated time, not earlier or later.
- It is vital that if your child is in school you are contactable at all times. If you are unsure whether we hold correct contact details please get in touch to check.
- Parents should not congregate anywhere on school site or outside the gates.
- Parents should maintain strict social distancing with others. Any parent showing a disregard for this could be asked to leave the school site. This includes at drop off and collection time where procedures issued for your child's group should be followed.
- If you want to order a school lunch please send money into school with your child in a marked envelope.
- If it applies to you, you can come onto site at the allocated time to collect a Year 6 Free School Meal. You will be sent information by text and we will only make these for families who have requested them.
- To ensure we can staff and safely provide for the gradual welcoming of more children you must email us by Thursday at 12pm to request a place for the following week if you are a key worker or the parent of a Year 6 child.

Thank you for your continued support.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Claire Constantopoulos".

Claire Constantopoulos
Headteacher