WBJS E-Learning Policy
William Barcroft Junior School
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William Barcroft Junior School recognises the benefits and opportunities which new technologies offer to teaching and learning. E-safety encompasses electrical communications such as mobile phones as well as collaboration tools and publishing. It highlights the need to educate pupils about the benefits and risks of using technology and provides safeguards and awareness for users to enable them to control their online experience. We provide internet access to all pupils and staff and encourage the use of technologies in order to enhance skills, promote achievement and enable lifelong learning. However, the accessibility and global nature of the internet and different technologies available mean that we are also aware of potential risks and challenges associated with such use. Our approach is to implement appropriate safeguards within the school while supporting staff and pupils to identify and manage risks independently and with confidence. We believe this can be achieved through a combination of security measures, training, guidance and implementation of our policies.

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- E-safety is a priority across the school.
- Pupils demonstrate good knowledge and understanding of how to stay safe when using new technologies.
- Leaders are well informed by current developments in the subject.
- Subject reviews, self-evaluation and improvement planning are clearly focused on improving provision and raising attainment in ICT (E-Safety)
- There is a shared common purpose amongst those involved in teaching the subject, with good opportunities to share practice and access subject training.
- Continuing professional development is targeted, includes training for teaching assistants and technical support staff, and is evaluated for its impact.
- E-safety is a priority in the school, with teaching and non-teaching staff receiving regular and up-to-date training. At least one staff member is likely to have received accredited training in e-safety.
- E-safety policies and procedures are in place, contributed to by the whole school, updated regularly and ratified by governors.

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Leadership throughout the School

1.1. The Local governing body has overall responsibility for the implementation of the E-Safety Policy and procedures.
1.2. The Local governing body has overall responsibility for ensuring that the E-Safety Policy, as written, does not discriminate on any grounds including, but not limited to, ethnicity/national origin, culture, religion, gender, disability or sexual orientation.

1.3. The Headteacher has responsibility for handling complaints regarding this policy as outlined in the school's Complaints Procedure Policy.

1.4. The Headteacher is responsible for the day-to-day implementation and management of the Assessment Policy and procedures.

1.5. The E-Safety leader is responsible for collecting and interpreting assessment data, implementing systems, and updating the senior leadership team on the effectiveness of the provision.

167. Class teachers are responsible for setting individual targets, maintaining accurate pupil records, reporting progress to parents/carers, and contributing to ILPs.

1.7. All staff, including teachers, support staff and volunteers, are responsible for following the Policy. They are also responsible for ensuring the policy is implemented fairly and consistently, and for sharing relevant information with the Headteacher.

1.8. Pupils are expected to engage fully in the process by always trying their hardest in both formative and summative assessments,

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Agreed Practice
Teaching Methodology and Innovation

If staff or pupils discover an unsuitable site or inappropriate content then the URL (address), time, date and content must be reported to the E-Saftey Co-ordinator.

Where an e-safety incident is reported to the school this matter will be dealt with very seriously. The school will act immediately to prevent, as far as reasonably possible, any harm or further harm occurring. If a pupil wishes to report an incident, they can do so to the E-Safety Co-ordinator learning mentor or any other supervising adult. Where a member of staff wishes to report an incident, they must contact a member of SLT or the E-Safety Co-ordinator as soon as possible or report via CPOMS as appropriate. Following any incident, the school will review what has happened and decide on the most appropriate course of action. Sanctions may be put in place, external agencies may be involved or the matter may be resolved internally depending on the seriousness of the incident. Serious incidents will be dealt with by senior management, in consultation with appropriate external agencies.

Any complaints of staff accessing inappropriate content or misusing school ICT equipment must be reported directly to the Headteacher.

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Planning and Assessment
Assessment, Recording and Reporting Procedures

With internet access being so readily available in today's society, it is vital that the school should support staff and pupils to stay e-safe through regular training and education. This will provide individuals with skills to be able to identify risks independently and manage them effectively.

Pupils will receive planned e-safety sessions as a part of their ICT curriculum. These e-safety sessions will be regularly revised and revisited, in particular when new ICT equipment has arrived in school, or in society. Pupils should receive guidance on how to be safe when accessing the internet and technologies. Pupils should also know what to do and who to talk to when they have concerns about inappropriate content. A variety of assemblies will be provided for children

raising important issues regarding e-safety, like the creditability of meeting somebody online. Children are encouraged to use child friendly search engines (e.g. safesearchkids.com) instead of wider search engines (e.g. Google) and understand that they are being safer searchers as a result of doing so. Pupils should be aware of the materials they read, and should be able to critically evaluate these sources for credibility.

Parents will be able to attend regular e-safety meetings, where they will also have the chance to ask questions regarding e-safety. They will also receive information via parents evenings and newsletters throughout the year.

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Whole School Resources and Schemes

In school we have 8 E-Cadets, 2 from each year group. The children applied for the role and then they were selected after an 'interview'. Our E-Cadets meet every week to help discuss how we can raise awareness of E-Safety in our school. The E-Cadets lead E-Safety sessions in their relevant year groups and hold assemblies for the whole school to help children understand the risks of being online. The children can approach the E-Cadets with issues and the E-Cadets help give the child the confidence to approach an adult, sometimes by coming with them.

Staff at William Barcroft Junior School has been made aware, through PREVENT training, about indications of vulnerability within children in terms of radicalisation and extremism, including White British extremist behaviours. Children are most exposed to these behaviours on the Internet, and staff are to report any concerns regarding children using ICT to access radicalism and extremist behaviours online. Indicators of vulnerability include:

- · The child is distanced from their cultural and/or religious heritage and experiences discomfort about their place in society.
- The child may be experiencing tensions with friends or family, low esteem levels, and becoming involved with a different groups of friends - there may be searching for answers to questions about faith, identify and belonging to social groups. Tensions in the local community, migration to different communities and events affecting the child's country or region of origin may contribute to a sense of grievance, possibly triggered by personal experience of racism or discrimination.
- The child may have perceptions of injustice; a feeling of failure; rejection of civic life.

Staff will report via CPOMS whenever there has been an issue regarding showing behaviours which indicate children are being exposed to these views, whether online or socially.

- Accessing violent extremist websites, especially those with a social networking element.
- Justifying the use of violence to solve societal issues.
- Justifying their position in society as a result of groups or discrimination
- Joining or seeking to join extremist organisations.
- Significant changes to appearance and / or behaviour.
- · Experiencing a high level of social isolation resulting in issues of identity crisis and / or personal crisis.

In an instance where a child seems vulnerable to extremism or radicalisation a member of staff will report to the head teacher on CPOMS. Appropriate action will take place as a result, such as

the safeguarding of individuals who might be vulnerable to being radicalised (so that they are not at risk of being drawn into terrorist-related activity) and provided early intervention to protect and divert people away from the risks they face and reduce vulnerability.

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Inclusion

The policy applies to all pupils and staff of the school who have access to the ICT equipment, both on the premises and remotely. The E-Safety Policy applies to all use of the internet and forms of electronic communication such as email, social media sites, and handheld electronic devices.

We aim to help every pupil and adult to:

- Feel safe and confident when using new technologies.
- Know who to speak to when they feel unsafe or uncomfortable
- Know how to report any abusive behaviour.
- Know how to use the internet and ICT correctly, without misuse.
- Keep personal information private.

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More Able

The E-Cadet programme is designed who children who are particularly confident with the social areas of ICT. The children will be provided with tasks to raise awareness of E-Safety throughout school. They will work with children who are beginning to show risky behaviour online, and will alert the E-Safety co-ordinator of any concerns.

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Monitoring and Review
Monitoring and Evaluating the Curriculum

The E-safety Policy is part of the school development plan.

Our e-safety policy has been created by the school, and is pending review from Governors and Headteacher. A copy will also be distributed to all staff for their consultation.

The impact of the policy will be monitored regularly with a full review being carried in December 2018.   The policy will also be reconsidered where particular concerns are raised or where an e-safety incident has been recorded.

This policy has been reviewed by the E-Safety Co-ordinator.

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Links to other Policies

This policy links to all other relevant policies, such as ICT Policy, Social Media Policy, Bully Procedures, Behaviour Policy and Safeguarding Policy.

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Date Presented to Governors
Governors' Role in Monitoring and Evaluation

19th March 2019

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